

## MPH Practicum Paper, Work Products and Oral Presentation Outline

Student: \_\_\_\_\_ Committee Chair: \_\_\_\_\_ Passing: Yes / No

The MPH Practicum Paper is evaluated by the Culminating Experience Committee.

Students will submit a final MPH Practicum Paper that synthesizes public health knowledge, and includes a rigorous and systematic analysis of the question or problem addressed in the Practicum. The Practicum Paper should include an integrated discussion of practicum goals and objectives and assess the extent to which the practicum demonstrates at least three (3) Foundational Competencies and two (2) Concentration Specific Competencies. At least two (2) Work Products developed as part of the practicum that demonstrate competencies are included in the Appendix to the paper and referenced in the paper.

The MPH Practicum Paper should be a scholarly paper, of high quality and professionally prepared, i.e., it will have a neat and orderly appearance, and be devoid of grammatical and spelling errors. The Paper's format is double-spaced with 1-inch margins in 12-point Arial or Times Roman font and should not exceed 50 pages in length, excluding appendices and references. References are required and should be from peer reviewed scientific journals. References should be single spaced, using a consistent format such as AMA or APA Style.

**IMPORTANT:** Use the Outline in the first column of this rubric for your paper, papers that do not use the Outline headings and do not address the components of the rubric will have to be revised. If any components are considered 'Not Met' by the committee then the paper must be revised. A paper and presentation will have the majority of components 'Met' with few 'Partially Met' and no 'Not Met' assessments to be considered Passing. The Culminating Experience Committee will decide which 'Partially Met' components must be revised to consider the MPH Paper and Oral Presentation as Passing.

The practicum paper and work products must be submitted to the Culminating Experience Committee at least two weeks prior to the scheduled defense and faculty will respond with their review and comments within one week of receipt. The two-week review window will allow sufficient time to determine if the defense will proceed as planned or if the defense needs to be delayed to address committee members' concerns.

**Paper Components**

<b>Outline</b>	<b>Required Components</b>	<b>Met</b>	<b>Partially Met</b>	<b>Not met</b>	<b>Remediation</b>
<b>I. Introduction</b>	The public health problem that the practicum project addresses is clearly stated.				
	A brief description of the practicum host site includes the relationship of the host site to the public health problem, including responsibility to address the problem. (note: this may be provided in an optional Section V. Practicum Host Site Experience)				
	Review of the literature is comprehensive describing the public health problem in terms of baseline or existing data and other studies or reports related to the problem that may be national, state and local, but as specific as possible				
	Review of theoretical knowledge, theoretical models or frameworks, or biologic mechanisms or disease processes that relate to the public health problem is provided and relates to the problem and project.				
	Objectives are specific and measurable.				
<b>II. Methods</b>	The Design and Procedures are scientifically sound and appropriate relative to the objectives of the project.				
	Human subjects research review criteria are described and met, if relevant.				
	The Design and Procedures used to conduct the project are described in enough detail so that they could be replicated.				
	The qualitative or quantitative data analysis methods are described and variables and measurement methods are included.				
	The role of the student in the project methods is described in detail as well as the role of other participants.				
	Any materials used in the methods, such as survey instruments are described, i.e. how that tool was developed, reliability and validity of the tool				
<b>III. Results</b>	A brief overview or summary of the results.				
	More specific information detailing results is described using tables or figures as appropriate.				
	The results are specific to the objectives for the project and the problem identified.				

**Paper Submission and Presentation Components**

Outline	Required Components	Met	Partially Met	Not met	Remediation
<b>IV. Discussion</b>	The results are discussed describing how they addressed the objectives for the project and the skills and experience gained.				
	The application of knowledge gained through coursework to the project is described.				
	Barriers, obstacles, and limitations in the project development and implementation are described, including alternatives considered and how the project could have been improved.				
	A description of how the student demonstrated at least 5 competencies, including 3 Foundational Competencies and 2 Concentration Specific competencies for the student's major are described, with discussion of how the project provided the opportunity to demonstrate these competencies.				
	A discussion is provided of alternative responses to the health concern, i.e. what could have been done differently to address this concern, including a critical review of relevant literature. If appropriate, compare and contrast findings of the completed project with published findings in the literature.				
<b>V. References, AMA or APA Manual of Style</b>	The paper is scholarly, of high quality and professionally prepared, i.e., it will have a neat and orderly appearance, and be devoid of grammatical and spelling errors.				
	The Paper's format is double-spaced with 1-inch margins in 12-point Arial or Times Roman font and should not exceed 50 pages in length, excluding appendices and references. References are required and from peer reviewed scientific journals.				
	References are single spaced, using a consistent format such as AMA or APA Style.				

**Paper Submission and Presentation Components**

Outline	Required Components	Met	Partially Met	Not met	Remediation
<b>VI. Appendix</b>	At a minimum each paper will include an Appendix with the two Required Professional Work Products. Each Work Product must demonstrate at least one competency. Work products may include written programs, procedures, methods, reports, memos, PowerPoint presentations, surveys, data summaries, etc. Work products may be redacted prior to release to the student's academic advisor as the host site deems necessary to protect privacy and confidentiality.				
<b>Paper and Work Product Submission and Presentation</b>	A draft copy of the paper and two work products are provided to each member of the committee two weeks prior to the presentation. This should be a final draft that requires minimal changes and edits.				
	A final copy of the paper is provided to each committee member at the Paper presentation.				
	Presentation is 20-30 minutes in length and includes a PowerPoint type visual presentation with a handout for each committee member.				
	The presentation includes sections on the Introduction, Methods, Results, Discussion and Conclusion.				
	Presenter responded appropriately to questions.				